DATES AND IMPORTANT INSTRUCTIONS
FOR UG ADMISSION 2020 (Tentative):**

Opening of Admission Portal	Thu16 July 2020	
Closing of submission of Applications	**Mon 10 August 2020**	**11.59 pm**
Publication of Trial Rank List (in the College website)	Wed 12 August 2020	5 pm
Publication of Final Rank List (in the College website)	Sat 15 August 2020	10 am
Publication of First Allotment (through ADMISSION STATUS login in at the Admission Portal) [For General Merit, Reservation(SC/ST) and Community	Mon 17 August 2020	5 pm
Allotted candidates should remit 1. College/University admission fee through the online mode for confirmation of allotment 2. Should upload the self-attested, duly signed scanned copies of the declaration forms and relevant certificates mentioned in the Google form provided in their candidate login	Mon 17 August 2020 to Fri 21 August 2020	
Publication of Second Allotment (through ADMISSION STATUS login at the Admission Portal) [For General Merit, Reservation(SC/ST) and Community applicants]	Mon 24 August 2020	
Allotted candidates should first accept or decline their allotment and 1. Should upload the self-attested, duly signed scanned copies of the declaration forms and relevant certificates mentioned in the Google form provided in their candidate login and wait for the fee payment	Mon 24 August 2020 to Thu 27 August 2020	
2. Once their admission is confirmed they can pay the College/University admission fee through the online mode for confirmation of allotment	Sat 29 August 2020 to Sat 05 September 2020	
Publication of Third Allotment (through ADMISSION STATUS login at the Admission Portal) [For General Merit, Reservation(SC/ST) and Community applicants]	Thu 10 September 2020	
Allotted candidates should first accept or decline their allotment and 3. Should upload the self-attested, duly signed scanned copies of the declaration forms and relevant certificates mentioned in the Google form provided in their candidate login and wait for the fee payment	Thu 10 September 2020 to Sat 12 September 2020	
Once their admission is confirmed they can pay the College/University admission fee through the online mode for confirmation of allotment	Mon 14 September 2020 to Thu 17 September 2020	
If seats are vacant Further allotment dates, if needed, will be announced	Will be announced later	
Physical verification of original documents and Interview	Will be announced later	
FDP I Semester Classes Start	Will be announced later	

Important Instructions

1) Omissions and errors in the allotment should be brought to the notice of the Principal by e-mail (it.admin@mic.ac.in) on or before 11 September 5.00 pm. No changes will be entertained after that. E-mails should be send from your registered e-mail id only.

2) For allotment details, candidates can login to their account through the 'Candidate's Login' or through the 'Allotment Status link' provided in the home page of the College website (www.mic.ac.in)

3) When a candidate gets allotment he/she should follow the below steps:

   a) First ACCEPT or DECLINE the allotment. If the candidate declines or does not respond to the allotment within the stipulated time he/she will not be considered for further allotments in that particular subject under that particular quota.

   b) If a candidate receives more than one allotment he/she should opt for one allotment only, of his choice.

   c) If the candidate ACCEPT the allotment he/she has to upload the self-attested, duly signed, scanned copies of the declaration forms and their relevant certificates mentioned in the Google form provided and wait for the confirmation of admission. Once their admission is confirmed (candidates will be intimated the confirmation through SMS/email) they can remit the College/University admission fee through online mode for confirmation of allotment.

   d) If a candidate gets the allotment in a subject of his/her second or third choice he/she can accept/decline it and wait for his/her higher choices in the succeeding allotments. If there is any fee change in the higher allotment the candidate should remit the excess fee. Balance fees will be refunded after the closure of admissions on their request through an e-mail send to (it.admin@mic.ac.in)

   e) If a candidate who took admission wants to cancel his/her admission later should inform the same to the Principal by e-mail (info@mic.ac.in).

   f) The admission process will be complete only after the physical verification of their original certificates. PTA fund and any other additional fees will be collected at the time of interview with the students and their parents.

   g) Payment of College/University fees will not be a claim for the confirmation of admission. Any discrepancy in the submitted certificates/documents at the time of physical verification may lead to the cancellation of the candidate's admission. .

   h) The allotment dates of PWD (Persons with Disabilities) and Sports quota candidates will be published later. Shortlisted Sports candidates will be intimated by SMS/e-mail for uploading their sports certificates.

** Any change in date & time will be published on the College website.

MAR IVANIOS COLLEGE (AUTONOMOUS) OFFICE   PRINCIPAL
10 SEPTEMBER 2020